Meeting of the Board of Directors (the "Board") of the
Midpeninsula Community Media Center ("Midpen")
Thursday January 23, 2025 4PM to 5:30PM
AGENDA

This meeting will be held in person at 3175 Hanover St., Palo Alto, CA 94304. This meeting will also be conducted as a teleconference.

1) Welcome and Introductions
2) Announcements/Acknowledgements/Public Comment
3) Approve prior Board minutes

   ACTION: Approve November 11, 2024 Board Meeting Minutes
4) Board Governance
   a) Acknowledgement and Thanks: Tilak and Chuck leaving the board
   b) Schwab Account Signatories

      ACTION: Approve Biana and Scott to be added as signatories on Schwab account

      ACTION: Remove Tilak and Glen as signatories from the Schwab account
   c) Board Appointments:

      ACTION: Authorize exception to Bylaws, confirm Nick Szegda's third term (from 2023-2026)

      ACTION: Authorize exception to Bylaws, approve extension of term for Pete Burns through the end of 2025
5) Committee Reports
   a) Finance Committee Report – Ruta Puranik

      ACTION: Approve Q4 Financials

      ACTION: Approve FY2024 Financials
6) Executive Director Update – Biana Kovic

   ACTION: Approve ED reaching 2024 First 90-day Actions & Objectives
7) Misc. Matters Discussion
8) Conclusion

Board Meeting Dates 2025 (Approved November 11, 2024)

1/23/2025	*Thursday*	*4 pm*	**Q4 24** & YR24 Update; Annual review meeting
4/17/2025	*Thursday*	*4 pm*	**Q1 25;** Executive Director Update
7/17/2025	*Thursday*	*4 pm*	**Q2 25;** Midyear Progress to Goals Review
10/16/2025	*Thursday*	*4 pm*	**Q3 25;** Executive Director Update; **Approval of FY26 Budget**

ZOOM MEETING INFORMATION:

WEBSITE:

zoom.us/j/96763905650

MEETING ID: 967 6390 5650

CALL IN PHONE NUMBER: (669) 900-6833

Public Comment

Public comments also may be submitted in advance of the meeting via email to info@midpenmedia.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting.

Accessibility for Individuals with Disabilities

Upon request, the Midpen Community Media Center will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to info@midpenmedia.org or submitted by phone at 650-494-8686. Requests will be granted whenever possible and resolved in favor of accessibility.